



**PHYSICAL THERAPIST ASSISTANT PROGRAM
Application for Admission Spring 2023 (Class of 2024)**

Please do not submit ANY part of the application paperwork earlier than January! If information is missing or incomplete on this application, you may NOT be considered for application to the PTA program.

NEO ID# _____
(if applicable)

Social Security # (last 4 digits) _____
(Required for verification only)

Name _____
Last First Middle

Mailing Address _____
Address & Street City State ZIP

Email Address*: _____

IMPORTANT: The e-mail address given above is where your letter of acceptance will be sent. You will be notified of your acceptance status no later than April 15th. Please write CLEARLY to avoid delays in notification of acceptance. Do NOT use your phone's apple ID email- it will not be delivered by your carrier.

Telephone Number _____

Have you previously attended NEO A&M College? Yes ___ No ___

Have you applied to the NEO PTA program before now? Yes ___ No ___
If yes, what year did you apply? _____

Have you attended a college or university other than NEO? Yes ___ No ___
If yes, please complete the following:

Name of College Or University	City & State	Date of Entrance	Date of Leaving	Diploma, degree or Credit Hrs. received

If you received a degree, send a copy of the diploma with your application to use for the scoring process.

Have you previously attended a Physical Therapist Assistant program? Yes ___ No ___
If answer is yes, please provide the following information:

Name of College Or University	City & State	Date of Entrance	Date of Leaving	Reason for Leaving

Spring 2023

Last 4 digits of Social Security #: _____

ACT Scores:

ACT Categories	Highest ACT Score	Date of ACT
English		
Math		
Reading		
Science		
Composite		

Degree (if applicable): _____ Associate _____ Bachelor _____ Doctorate Provide copy of diploma.

All ACT scores above require verification. Please include copies of your ACT score forms with the application.

Prerequisite Courses:

Courses Completed &/or Enrolled in this spring	Credit Hours	Semester & Year of Course	College/ University	Course Prefix & #	Grade
ENGL 1113: English Composition I (3 credits)					
ENGL 1213: English Comp II (3 credits)					
HIST 1483 or 1493: American History (3 credits)					
POLS 1113: American Government (3 credits)					
PSYC 1113: General Psychology (3 credits)					
PHYS 1024: Introduction to Physics (4 credits)					
BIOL 2114: Anatomy & Physiology (4 credits) If you have taken an A&P I class you must also take the A&P II class to fill this requirement					
OIS 1113: Medical Terminology (3 credits)					
2 nd History if GED certificate (3 credits)					

All courses & grades above require verification. See the third page for what must be included with the application.

List all states where you have lived since age 18: _____

Have you ever been arrested or convicted of a:

Felony? Yes ___ No ___

Misdemeanor? Yes ___ No ___

High School Graduate: Yes ___ No ___

GED Certificate: **Yes ___ No ___
**Requires 2nd History in order to apply

For transfer students or students who have taken courses OTHER than at NEO:

- 1) Transcripts (either official or unofficial)
 - a. Official transcripts are included with the application. Please note these must be sealed in the original envelope. Do NOT send an official transcript to the college- it will not be available for the PTA Director.
 - b. Unofficial transcripts are included with the application. You will be required to provide official transcripts if accepted.
 - c. Include an official or unofficial transcript from EVERY college you have attended.

- 2) If you are enrolled in the final prerequisites, midterm grades must be included. This can be printed from the school’s online system OR an email from your instructor can be sent to the Director at dawn.smathers@neo.edu. Many colleges will not email the Director due to confidentiality reasons; however, they will email the individual student, which can then be forwarded to the Director.

- 3) If are enrolled in the final 8-week course, proof of enrollment must be included with the application.

For current NEO students:

- 1) Include an unofficial NEO transcript printed from your Banner.
- 2) NEO faculty will post midterm grades by the first week of March. Print these grades from your Banner and include with your application.

Criminal Background/ Sexual Offender Checks:

Criminal background checks and sexual offender checks will be required upon acceptance into the physical therapist assistant program for Oklahoma, Missouri, Kansas, Arkansas, and all states of residence since the age of eighteen. Drug screening will also be required upon acceptance. Costs for all background, drug screens, and sexual offender checks are the responsibility of the student. Based on a student’s criminal background history, a clinical facility may impose exclusion from clinical experiences. Exclusion from a clinical experience may prohibit a student from completing the required clinical portion of a course, which would result in unsatisfactory progress in the physical therapist assistant program (see attached “Criminal History Background Checks”). Students may not hold NEO liable for their inability to complete clinicals due to a negative incident on a background, drug screen or sexual offender check. Failure upon the part of the student making application to disclose a criminal history other than minor traffic offenses and arrests for which charges are no longer pending will be grounds for dismissal of the student’s application to the program. In addition, the Oklahoma Board of Medical Licensure and Supervision has the right to deny a license to an individual with a history of criminal background, disciplinary action on another health-related license or certification, or judicial declaration of mental incompetence. Clinical facilities may also require students to submit for random drug testing.

For further information, contact the Physical Therapist Assistant Program Director at dawn.smathers@neo.edu.

I hereby certify that the information contained in this application for admission to the PTA program is true and complete to the best of my knowledge. I further understand that any misrepresentation or falsification of information is cause for denial of admission. I have read the “Criminal History Background Checks” on pages 4 & 5 of this application.

Signature _____

Date _____

Northeastern Oklahoma A&M College does not discriminate on the basis of age, race, color, religion, sex, sexual orientation, genetic information, gender identity or expression, national origin, disability, protected veteran status, or other protected category, in any of its policies, practices or procedures. This provision includes, but is not limited to, admissions, employment, financial aid, and educational services.

Criminal History Background Checks

The NEO Physical Therapist Assistant Program has an obligation to protect the patients, staff and the institutions where student clinical rotations are performed, as well as the faculty, staff and administration of the College and the general public.

As part of the application process, individuals are required to disclose any history of a felony or misdemeanor. It is highly recommended that the individual discloses details for any conviction other than minor traffic violations at the time of application or occurrence after admission to the program to the Program Director.

Students granted admission to the program will be subject to criminal background checks and sexual offender checks for the states of Oklahoma, Missouri, Kansas, Arkansas, and all states of residence since the age of 18 prior to beginning their first semester in the PTA program. In the event a statewide registry does not exist, a background and sexual offender check from the last county of residence will be explored. International students are subject to the same review as herein stated. It may be necessary for the student to contact his/her embassy to comply with this requirement, at the student's expense.

All costs for the criminal background checks and sexual offender checks will be paid by the student. Students may also be required to obtain court records and arrest reports or periodic rechecks of criminal background at the discretion of the program. If the student leaves the program and is later readmitted, the background and sexual offender checks must be repeated. Payment for rechecks or additional information will be the responsibility of the student.

The PTA Program reserves the right to refuse any application, admission, or progression in the program if an individual is found to have an unacceptable criminal background check or sexual offender record as defined, but not limited to those listed below.

Students may also be denied admission or dismissed from the program when it has been determined that the individual, at any time, failed to disclose a criminal history for offenses other than minor traffic offenses and arrests for which charges are no longer pending. The program may suspend any student who is charged with a crime, pending disposition of the charges to the satisfaction of the department within such a period of time as the department determines. If such charges are not disposed of to the satisfaction of the department within said period of time, the student may be dismissed from the program.

Any clinical institution/site reserves the right to refuse admittance or participation to any student for any reason. Should a question arise with regard to the student's eligibility to meet program clinical requirements, the Director or Academic Coordinator of Clinical Education will review the case with the clinical facility's representatives to determine whether the student will be able to complete the required clinical rotation, and if placement of the student in the clinical rotation could jeopardize the safety of others.

The program defines an unacceptable background check as one containing any conviction, guilty plea, or no contest plea, any suspended imposition of sentence, any suspended execution of sentence, any period of probation or parole. Examples of unacceptable background checks include any felony conviction or misdemeanor relating to the safety of a child, and may include but are not limited to any of the following:

1. Class A or B felony violations
 - a. first and second-degree murder
 - b. voluntary manslaughter
 - c. first degree assault
 - d. first and second-degree assault of law enforcement officer
 - e. first and second-degree elder abuse
 - f. kidnapping
 - g. forcible or attempted forcible rape
 - h. first degree statutory rape
 - i. sodomy, forcible sodomy, or sexually related misconduct
 - j. first degree child molestation, or first-degree child molestation with aggravating circumstances
 - k. sexual abuse with aggravating circumstances
 - l. first and second-degree robbery
 - m. first degree arson and second-degree arson with aggravating circumstances
 - n. first and second-degree pharmacy robbery
 - o. causing catastrophe
 - p. first degree burglary
 - q. felony drug conviction
 - r. any conviction involving identity theft
2. The abuse or neglect of a patient, resident or client in a hospital or mental health facility operated, funded or licensed by the Department of Mental Health.
3. Furnishing unfit food to a patient, resident or client in a hospital or mental health facility operated, funded, or licensed by the Department of Mental Health.
4. Failing to timely report acts of abuse against a patient, resident or client in a hospital or mental health facility operated, funded, or licensed by the Department of Mental Health.
5. Misdemeanor conviction involving any crime related to the safety of a child.

Note: Pages 4-5 do NOT need to be included with the application for admission.