



## Confidential Evaluation of PTA Applicant

Applicants: Please choose an evaluator who can answer these questions, for example a current or former manager, coach, or teacher. Please provide an envelope for the confidential evaluation of PTA applicant. The reference form should be mailed directly to the PTA Director by the evaluator OR the evaluator may place the document in the envelope, seal it, & sign across the seal for you to send with other application paperwork. Please use this form only, and do not substitute with a reference letter.

The enveloped must be sealed and signed by the evaluator.

Applicant Name: \_\_\_\_\_

Social Security Number (last 4 digits only): \_\_\_\_\_

I understand that Federal law ensures my right to access this document after enrollment. The following statement indicates the wish of the applicant regarding this recommendation:

\_\_\_\_\_ I waive my right to inspect the contents of this recommendation.

\_\_\_\_\_ I do not waive my right to inspect the contents of this recommendation.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: This waiver is not required as a condition for admission to the PTA program or receipt of financial aid or any services and benefits from NEO A&M College. It is the Program's policy that all Letters of Recommendation be used for the admission process only.

---

*The above individual is applying to the NEO A&M College Physical Therapist Assistant program. Please rate this candidate by placing an (X) in the box to the RIGHT of the term(s) that best describe this applicant and return as soon as possible. All application information must be postmarked by **March 22** to be considered for application to the PTA program.*

Evaluator's Name (please print): \_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_

Evaluator's Title: \_\_\_\_\_

Evaluator's Address: \_\_\_\_\_

How long have you known this applicant? \_\_\_\_\_

In what capacity have you been associated with this applicant? \_\_\_\_\_

Other Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Name: \_\_\_\_\_

<b>CHARACTERISTIC</b>						
<b>Industry</b> - Willingness to work, habits, zeal, perseverance	Lazy, little or no effort	Seldom completes work	Ordinarily completes work	Occasionally does extra work	Does extra work gladly	
<b>Thoroughness</b> – Attention to detail, accuracy	Careless, work is always incomplete	Work is sometimes careless and inaccurate	Work is generally completed and reasonably accurate	Careful work, accurate	Very careful and thorough	
<b>Initiative</b> - Intellectual curiosity, originality, willingness to attempt new ideas, ask questions, shows interest	Never tries anything new	Seldom originates own ideas, follower	Sometimes attempts new ideas	Often initiates undertakings	Marked ability to think independently; carries out ideas	
<b>Reliability</b> – Dependability, good judgment, honesty, ability to get along without supervision	Dishonest, neglects obligation	Often needs supervision	Has to be prompted, sometimes reliable	Usually assumes obligations	Thoroughly dependable	
<b>Cooperation</b> – Ability to get along with others, adaptable, tactful, agreeable, cheerful	Disagreeable, antagonistic	Slow to respond, not willing to help	Tends to be agreeable and willing to help	Does well in team work, agreeable	Always willing to help others	
<b>Emotional control</b> - Poise, ability to handle stress	Very poor control of emotions	Occasionally loses self-control	Fairly balanced, good control	Well balanced, poised	Unusual poise	
<b>Intellectual capacity</b> – Intelligent, natural ability to succeed in academic effort	Very slow to learn, lowest fifth	Need to make extra effort to keep up	Average, quick to catch on	Gifted, grasps subject	Highest fifth	
<b>Recommendation</b> – Based on the ratings on this for this applicant is:	Not recommended	Recommended with reservations	Recommended	Recommended with confidence	Very highly recommended	

*For Office Use Only:*  
Total Reference Points: \_\_\_\_\_