**NORTHEASTERN OKLAHOMA A&M COLLEGE**

**FAST TRACK ASSOCIATE DEGREE IN NURSING PROGRAM**

**APPLICATION FOR ADMISSION – 2024 – Fast Track (Miami Campus)**

**Northeastern Oklahoma A&M College, Nursing Department**

**200 I Street NE, Miami, Oklahoma 74354**

**Phone: 918-540-6316**

**Email:** [**nurse@neo.edu**](mailto:nurse@neo.edu)

*If you plan to seek licensure in a state other than Oklahoma, please refer to program disclosure about the educational preparation requirements for licensure in that state or states. State Program Disclosure information is available at* [https://neo.edu/app/uploads/2021/11/State-Disclosure-for-Licensure-Programs-1.pdf](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fneo.edu%2Fapp%2Fuploads%2F2021%2F11%2FState-Disclosure-for-Licensure-Programs-1.pdf&data=05%7C01%7Cdonnie.james%40neo.edu%7C050e48548e904df457cb08dadd57a777%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638065665778018986%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=uu5QsPWKJQx4Tl1k%2FRLRl5y%2BB5PHa9u2hJsgaao6n0o%3D&reserved=0)

**NOTE: BEFORE** submitting your Application for Admission to the Nursing Program, you **MUST apply for admission and be admitted to NEO A&M College for Summer 2024**. Applications are free and you can apply online at <https://apply.neo.edu>. Once admitted into the College, you will receive a campus wide ID (CWID) and will need to set up your NEO email account (you must have this set up prior to applying for the Nursing program, which is a separate application process). If not accepted into the Nursing Program, you can allow your NEO admission to lapse.

If you do not receive an email from the NEO Admissions office following submission of your application for admission to NEO, be sure to check your spam/junk mail.

**To be considered for admission to the Summer 2024 Nursing Class, the following documentation MUST BE SUBMITTED TO THE NURSING OFFICE BY March 1, 2024 (NO EXCEPTIONS):**

* Completed **Application for Admission** (Pages 9-11 of this document).
* Signed **Acknowledgement of Approximate Program Costs** (Pages 7-8 of this document).
* **Official, sealed transcripts**:
  + High school transcript, GED certificate, or HiSET certificate/transcript.
  + Transcripts from **ALL** colleges previously attended.
  + Transcripts from LPN or Paramedic program.

(**NOTE: If you have previously submitted official, sealed transcripts to the NEO Registrar’s Office, you should request copies of the transcripts be emailed to the Nursing Office at** nurse@neo.edu **prior to submitting your Application for Admission to the Nursing Program.)**

* **ACT scores** (National ACT or NEO Residual ACT scores accepted) **OR Accuplacer Next Gen scores (Accuplacer must be taken at NEO).** Tests can be scheduled through Success Center at 918-540-6242 and the first attempt is free.
* **ATI TEAS® test results** (must be taken within the last 2 years)
* **NEO campus wide ID and NEO email address**.
* **A current** Oklahoma or Multi-State PN license or National Registry Paramedic license in good standing. You must have your license before August 1, 2024.
* **Evidence that** **all academic deficiencies are cleared**, if applicable (ie. Accuplacer Next-Gen, Nelson-Denney scores).
* “In-progress” or **midterm letter grades for spring 2024 program prerequisite courses**. (**If you are enrolled at a college other than NEO**, you are required to request your instructor(s) to email grade(s) from their college email address to [nurse@neo.edu](mailto:nurse@neo.edu). We cannot accept grades submitted by students.
* **TOEFL-iBT** (if applicable) (Test of English as a Foreign Language internet based). See Page 5 of this document for further information about TOEFL-iBT and IELTS.]

**In order to be eligible for admission to the Nursing Program, you MUST HAVE:**

1. **American College Testing (ACT) scores OR Accuplacer Next-Gen scores.** For testing information, contact the NEO Success Center at 918-540-6242.
2. **Academic Profile score of 60 points** or higher. The Academic Profile is calculated using the following criteria:
   1. ACT or Accuplacer Score.
   2. TEAS Scores.
   3. Number of credit hours completed of required prerequisites for the Nursing – RN Degree (general education and technical support courses).
   4. Grade point average (GPA) of required prerequisites for the Nursing – RN Degree.
   5. Completion of Anatomy & Physiology.
   6. Completion of Microbiology.
   7. Cumulative grade point average (GPA) of all college course work.
   8. Completion of LPN Program at the NE Tech location.
   9. *Deduction of points for repeat of or withdrawal from required science courses.*
3. **All** **academic deficiencies cleared**. You must satisfy one of each of the criteria below to clear **Math** and **Reading** deficiencies:
   1. **Math**
      1. **ACT score of 19 or above** (16 or above if taken before October 1989), **OR**
      2. **Accuplacer Next-Gen Math score of 253** or higher, **OR**
      3. Satisfactory completion of **Intermediate Algebra (MATH 0123)**, **OR**
      4. Completion of **higher-level college math (above Intermediate Algebra)**.
   2. **Reading**
      1. **ACT score of 19 or above** (16 or above if taken before October 1989), **OR**
      2. **Accuplacer NextGen Reading score of 251** or higher**, OR**
      3. Satisfactory completion of **Improved Reading Skills (CIED 0133)** **AND** **Nelson-Denney score of 13** or above, which should be supplied by the student.
4. **Grade of “C” or higher and overall GPA of 2.5 in all required program prerequisite courses and a *2.00 cumulative GPA in all college coursework***. A grade of “D” or “F” must be repeated and is not calculated for application points. **The higher your GPA in the required prerequisite general education and science courses, the more competitive your application becomes for admission to the Nursing Program.**
5. **Completed all science courses or completed two science courses and be currently enrolled in (and passing with a grade of “C” or higher) the final required science course**. Repeated attempts of each required science course will result in a 1-point deduction (maximum 3-point deduction). **You must have a science GPA of 2.33 (minimum grade of one “B” and two “Cs”.)**
6. **All course requirements completed as set out above before starting class in August. Transitions course will be taken in June/July, but you can still be taking your final science course at this time.**
7. **Read “Attachment A: Licensure Criteria”** and “**Attachment B: Criminal Background Checks, Sexual Offender, and Drug Screens”** attached to this document **prior** to signing your completed Application for Admission. Each student admitted to the NEO Nursing Program is **required** to have **drug testing**, **criminal background checks**, and **sexual offender checks** for Oklahoma, Missouri, Kansas, Arkansas, and all states of residence for the past seven (7) years and for all name changes. Federal background checks are also required, which includes fingerprinting. **The student is responsible for all costs of criminal background checks, sexual offender checks, and drug testing. All costs are non-refundable.**
8. **Assessment Technologies Institute (ATI) Test of Essential Academic Skills (TEAS®) scores.** All applicants are required to take ATI TEAS® as part of the admission process. **This test is taken at applicant’s expense**. See the following detailed explanation for online registration and review process.
   1. **Overview of ATI TEAS®:** The Test of Essential Academic Skills (TEAS**®**) measures basic essential skills in academic content area domains of reading, mathematics, science, and English and language usage. The test is intended for use primarily with adult health science program applicant populations. The objectives assessed on TEAS**®** are those which health educators deemed most appropriate and relevant to measure entry level academic readiness of nursing program applicants.
   2. **Guidelines for TEAS® Testing:** The TEAS® is a 170-item, four option, multiple-choice assessment: 150 scored items and 20 unscored pretest items. The examination is administered in a computer-based format with scores available for printout immediately following the examination. Total time available to test: 209 minutes. There is not a break between sections.

|  |  |  |
| --- | --- | --- |
| **Content Area** | **Number of Test Items** | **Amount of Time Allotted** |
| Reading | 45 items | 55 minutes |
| Mathematics | 38 items | 57 minutes |
| Science | 50 items | 60 minutes |
| English and Language Usage | 37 items | 37 minutes |
| **Total** | **170 items** | **209 minutes** |

* 1. **Preparation for ATI TEAS® Testing:** To prepare in an organized and efficient manner, you should know what to expect from the assessment. ATI TEAS® Prep products can be found at <https://www.atitesting.com/teas-prep>, including a study guide, *ATI TEAS®* *Study Manual,* available for purchase for $30.00. Copies of the ATI TEAS® study guide are also available on reserve in the NEO Library Resource Center (LRC). These can be used for two-hour periods in the LRC but may not be checked out from the LRC. Study packages with online practice assessments are also available for purchase at <https://www.atitesting.com/teas-prep>.
  2. Scoring on ATI TEAS® is utilized in the nursing admission process as points based on the percentage score equivalent. Students MUST score a minimum of “BASIC” on ATI TEAS, however NO admission points will be awarded. A score of “PROFICIENT” or higher is desired. The higher your ATI TEAS® score, the more competitive your application becomes for admission to the Nursing Program.
  3. **Registering for ATI TEAS®: It is the student’s responsibility to schedule to take the test.**

1. **Create a user account, if you do not already have one, PRIOR to starting the registration process**
2. Log on to <https://www.atitesting.com/teas/register>
3. Select “Register Now”
4. Select “Remote Online”
5. Select “ATI Remote Proctor – Nursing”
6. **The cost of the ATI TEAS® is $120.00 – Missed exams are non-refundable**
7. Be sure to select “Northeastern OK Fast Track” when prompted to ensure your scores are sent to the correct facility.
   1. **PLEASE NOTE:**
8. **ATI TEAS® may be repeated one time during any semester application cycle. A student may not test more than two times in a 12-month period.**
9. **A minimum of 30 days is required between ATI TEAS® exam attempts.** It is recommended that students remediate in the areas identified by the ATI TEAS® Individual Profile Sub-Scale scores before retaking the exam.
10. **ATI TEAS® test scores are valid for two years.**
11. **ATI TEAS® scores MUST be attached to the Application for Admission to the Nursing Program.**

**7. Pre-Admission Testing for Fast Track LPN/Paramedic-RN Nursing Program:**

The policy for pre-admission testing has been modified and is a little different from those applying to the Kansas location. Students applying to the Miami Fast Track Program are required to successfully pass the following assessments to be eligible for acceptance into the program: ATI Maternal-Newborn Nursing; ATI RN Fundamentals of Nursing; and an ATI dosage calculation test. These exams will be administered each year in March prior to selecting the class. Applicants are required to achieve a score of a Level 2 on the Maternal-Newborn and Fundamental assessments, and an 85% or higher on the dosage calculation exam to be eligible for acceptance into the program and will be given two (2) opportunities to pass these exams.

1. If a student scores a Level 2 or higher on both the ATI Fundamental and Maternal Newborn assessments, and the student has passed the dosage calculation exam with an 85% or higher, then the student has satisfactorily completed this section.
2. If a student scores a Level 1 or lower on either or both the ATI Fundamentals and/or ATI) Maternal Newborn assessment the following completion of remediation on these assessments is required:
3. Print the Individual Performance profile for the assessment(s), which will include a list of topics to review.
4. Complete an ATI template for **EACH** topic to review. Templates should be printed from atitiesting.com. Each template **must be handwritten** and completed with thorough answers.
5. You must also complete four of the practice tests available on atitesting.com for both Fundamentals (complete Fundamentals practice A & B with NGN and for Maternal Newborn (practice A and B assessments).
6. All templates and test results **must be personally submitted in a manilla envelope to Jan Allen** within one week from the date of the test. **TEMPLATES AND TEST RESULTS SENT BY EMAIL WILL NOT BE ACCEPTED.** If templates are not completed correctly, the student will have one week to correct and resubmit. If the work is not completed or not completed satisfactorily, the student will no longer be eligible to remain in the program.
7. The student will have a proctored retest at a scheduled date for a second attempt at a Level 2 or higher. If this is not reached, the above remediation will be required to remain in the program (templates and remediation will be explained on the test day).

**The cost of Pre-Admission Testing is $400.00, and it must be paid NO LATER than February 2nd, 2024, to the NEO business office (no credit or debit cards accepted, check or cash only). Prior to making this payment, you must have an NEO ID and email. You will obtain this by applying to the college, which is free of charge and can be done online and in person. Applying to the college is a different application from the nursing application. You must complete both. Once the pre-admission testing fee has been paid, you will be given ATI access to practice tests (from Jan). You MUST email Jan Allen at** [**jan.allen@neo.edu**](mailto:jan.allen@neo.edu) **and let her know you have paid the testing fee and which date you wish to test.**

Testing dates for the Fast Track 2024 Class are Wednesday, March 6th or Thursday, March 7th from 9am to 1pm for the first attempt and either Wednesday, March 27th or Thursday, March 28th for the second attempt from 9am to 1pm. **DON’T BE LATE!!!!! You may not be able to test if you are late. The above remediation requirements will be reviewed before testing.**

**It is strongly recommended that you attend a review day which we are offering to assist you in passing this higher level of testing. This day is scheduled for your benefit on Wednesday, February 28, in the NEO Nursing building. You must let Jan know if you will be attending. Review will be from 10am – 4pm with a lunch break. This is not mandatory, but it is highly recommended.**

**NOTE: If you do not pass your Fast Track testing after completing both attempts, you will have the option of applying for the Traditional Program or the Fast Track Kansas, Oklahoma campus, but you must advise Jan Allen of your decision immediately.**

**English Requirements – TOEFL Exam**

Acceptable English scores include:

* [**TOEFL**](https://www.ets.org/toefl) (minimum score of 61), [**IELTS**](https://www.ielts.org/en-us) (minimum score of 5.0), or [**Duolingo**](https://englishtest.duolingo.com/applicants) (minimum score of 85)
* International students from countries where English is an official language may not be required to submit TOEFL scores. Students from these countries will be assessed by NEO’s standard entry Accuplacer Test.

International students who are planning to enter specialized medical training programs at NEO may be required to take the TOEFL iBT (internet Based Test), which contains a speaking and listening component. Required minimum scores on the TOFEL iBT may be higher for admittance to the NEO Nursing, Medical Lab Technician, or Physical Therapy Assistant programs. Contact these programs directly for additional information.

**\*\*\*\* DO NOT TURN IN YOUR APPLICATION UNTIL THE REQUIREMENTS ABOVE HAVE BEEN MET**

**AND ALL INFORMATION IS ATTACHED \*\*\*\***

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**ACKNOWLEDGEMENT OF**

**APPROXIMATE PROGRAM COSTS**

Once accepted into the Nursing Program, students will be notified of enrollment day (*tentatively scheduled for April 24, 2024*).

The items listed in the table below need to **be paid in full at the time of enrollment**:

|  |  |
| --- | --- |
| **CHARGES AT THE TIME OF ENROLLMENT IN PROGRAM** | **APPROXIMATE COST** |
| **Uniforms** *Prices may vary depending on sizes and styles)*   * Embroidered Uniform Scrub Sets (top/bottom) X 2 * Optional - Embroidered Uniform Scrub Jacket ($26.10 - $32.40 each) * Optional - Long sleeved T-shirt ($16.95 each) | $150.00 |
| **Investigative Concepts - Criminal Background Check** (includes fingerprints and drug screen) | $213.00 |

|  |  |
| --- | --- |
| **SESSION CHARGES (charged to your Bursar Account throughout the Program)** | **APPROXIMATE COST** |
| **Tuition & Fees** (Basic Charges for 9 Credit Hours) | $1,509.75 |
| **Assessment Technologies Institute** (ATI) – technology-based educational and assessment tools | $725.00 (4 x throughout program) |
| **ONE TIME CHARGES** |  |
| **Backpack** – Embroidered NEO Backpack | $33.00 |
| **Name Tag** | $9.00 |
| **Student ID** | $15.00 |
| **ANNUAL CHARGE** |  |
| **ExamSoft** – computer-based assessment | $70.00 |
| **GoReact** – allows capture of student skill demonstration on video | $60.00 |
| **Skills Lab Supply Kit** | $190.00 |
| **Liability Insurance** (same amount due both years of the Program) | $19.00 |
| **Student Parking Permit** | $50.00 |

**There are NO REFUNDS on any portion of the application/enrollment process.**

***Additional costs for items required before classes begin***

* **Laptop Computer**
* **Textbooks** (Can be added to your bursar account when purchased through the NEO Bookstore)
* **Solid Black, Non-permeable Shoes**
* **Watch with Second Hand**
* **Stethoscope** – *You will have the opportunity to purchase a Littmann stethoscope during the first two weeks of the school year and have it charged to your Bursar Account*

***Clinicals***

Transport to and from clinical rotations and any other costs required to complete clinicals are the responsibility of the student.

***Licensure Costs***

There are costs incurred with licensure:

* **State Licensure Fee** *(varies by state)*
* **Criminal Background Check and/or Drug Screen** *(varies by state)*
* **Board Exam Review Course** *(Fee set by company who administers the exam)*
* **NCLEX Board Exam / Exam Site Fee** *(Fee set by company who administers the exam)*

***Documents which must be submitted prior to the start of the program:***

* **Medical Examination Form** (varied cost)
* **Medical History Form**
* **Immunizations** (varied cost)
* **CPR Certification** – **MUST** be American Heart Association – BLS Provider (varied cost)

**Your signature below serves as your acknowledgement of the approximate program costs of the NEO A&M Nursing Program AND understanding that there are NO refunds of any fees charged during the application/enrollment process.**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

**2024 APPLICATION FOR ADMISSION (MIAMI CAMPUS)**

**TO THE FAST TRACK ASSOCIATE DEGREE NURSING PROGRAM**

**Please Type or use Black Ink**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Birth:** |  | **Social Security #:** (Required for Transcript Verification) |  |

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle Maiden

**Mailing Address While in School:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

**Permanent Mailing Address** (if different than above)**:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

**Home Phone #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Cell Phone #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal Email Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School Email Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you a U.S. Citizen?** Yes No

If not, are you a legal resident of the U.S.? Yes No Immigration Status? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is English your native (first) language? Yes No

**Are you a High School Graduate?** Yes No Date of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of High School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GED or HiSET? Yes No Date of GED or HiSET: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Have you attended NEO A&M College?** Yes No NEO A&M CWID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Have you attended a college or university other than NEO A&M College?** Yes No

If yes, complete the following:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of College/University** | **City, State** | **Date of Entrance** | **Date of Leaving** | **Diploma, Degree or Credit Hours Received** |
|  |  |  |  |  |
|  |  |  |  |  |
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**Have you previously attended NEO or any other School of Nursing?** Yes No

If yes, complete the following:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of School** | **City, State** | **Date of Entrance** | **Date of Leaving** | **Reason for Leaving** |
|  |  |  |  |  |
|  |  |  |  |  |

**List all states in which you have lived in the past seven (7) years** (include all names used in those states):

**1.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Have you ever been a certified nursing assistant (CNA) or certified medical assistant (CMA)?** Yes No

If so, has a complaint ever been filed against you? Yes No

**Have you had traffic violations?** Yes No

**Have you ever been arrested, charged, or convicted of the following:**

Felony\*\* Yes No

Misdemeanor\*\*Yes No

If so, list the **type of offense**(s), the **state**(s) in which the offense(s) occurred, and **year**(s) of occurrence:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\*See “Attachment A: Licensure Criteria” and “Attachment B: Criminal Background Check, Sexual Offender Checks, and Drug Screens.”

***If you have a criminal history, including diversions, misdemeanors, felonies, as well as arrests for which action is still pending, contact Kathleen Norman, Director of the Nursing Program, at (918) 540-6312, or email*** [***kathleen.norman@neo.edu***](mailto:kathleen.norman@neo.edu) ***AS SOON AS POSSIBLE.***

**List the person to be notified in case of emergency:**

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Relationship:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Phone #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Cell Phone #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City State Zip

**Failure to complete all questions or provide all requested information may result in nullification of your application.**

For further information, contact the Director of the Nursing Program at (918) 540-6312.

***I have read and will retain “Attachment A: Licensure Criteria” and “Attachment B: Criminal Background Checks, Sexual Offender Check, and Drug Screens.” The information I have provided is, to the best of my knowledge, true and correct.***

**Applicant’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Northeastern Oklahoma A&M College does not discriminate on the basis of age, race, color, religion, sex, sexual orientation, genetic information, gender identity or expression, national origin, disability, protected veteran status, or other protected category, in any of its policies or procedures. This provision includes, but is not limited to, admissions, employment, financial aid, and education services.

**Accreditation Commission for Education on Nursing Oklahoma Board of Nursing**

3390 Peachtree Rd NE Suite 1400 2915 North Classen Blvd, Suite 524

Atlanta, GA 30326 Oklahoma City, OK 73106-5437

Phone: (404) 975-5000 Phone: (405) 962-1800

Website: [www.acenursing.org](http://www.acenursing.org) Website: [www.ok.gov/nursing](http://www.ok.gov/nursing)

**2024 APPLICATION FOR ADMISSION WORKSHEET**

|  |  |  |
| --- | --- | --- |
| **PLEASE COMPLETE THE SHADED AREAS ONLY** | **NEO CWID #** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **LAST NAME:** |  | **FIRST NAME:** |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Please confirm if you are certified as:** | **LPN:** | YES/NO |  | **PARAMEDIC:** | YES/NO |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Categories** | **ACT** | | **Accuplacer Next Gen** | | **Deficiencies Cleared:**  **YES/NO** | **ATI TEAS**  **Categories** | **Score:** | |
| **Highest Score** | **Date** | **Highest Score** | **Date** | **Date:** | |
| **Student** | **Mean** |
| English |  |  |  |  |  | **Reading** |  | **73.8** |
| Math |  |  |  |  |  | **Math** |  | **74.7** |
| Reading |  |  |  |  |  | **Science** |  | **56.5** |
| Science |  |  |  |  |  | **English** |  | **64.4** |
| Composite |  |  | N/A | N/A |  | **Total** |  | **66.5** |

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| --- | --- | --- | --- | --- | --- | --- |
| **Courses Completed and/or Enrolled in Spring 2024** | **Semester/Year of Course** | **Course #/College**  **if other than NEO** | **Letter Grade** | **Credit Hours** | **GPA** |  |
| **ENGL 1113:**  **English Composition I** |  |  |  |  |  |
| **ENGL 1213:**  **English Composition II** |  |  |  |  |  |
| **HIST 1483 or HIST 1493:**  **American History** |  |  |  |  |  |
| **POLS 1113:**  **American Government** |  |  |  |  |  |
| **PSYC 1113:**  **General Psychology** |  |  |  |  |  |
| **PSYC 1603:**  **Developmental Psychology** |  |  |  |  |  |
| **CHEM 1144:**  **Chemistry for Health Sciences**  **CHEM 1215: Principles of Chemistry I**  **CHEM 1315: General Chemistry I** |  |  |  |  |  | **Science GPA:** |
| **BIOL 2114:**  **Anatomy & Physiology** |  |  |  |  |  |  |
| **MCRO 2124:**  **Intro to Microbiology** |  |  |  |  |  |
|  | | | **TOTALS:** |  |  |

**(FOR OFFICE USE ONLY)**

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| **Documents Received:** | | | | |  | **Age:** | | |  | | | |  |  | **Check 1** | **Check 2** | **Check 3** |
| HS Transcript or GED | | | **q** | |  | **DOB:** | | |  | | | | **ACT/ACCU** |  |  |  |
| College Transcripts | | | **q** | |  | **Ethnicity:** | | |  | | | | **TEAS** |  |  |  |
| **If LPN:** | Transcript | | **q** | |  | **Race:** | | |  | | | | **TEAS-Sub** |  |  |  |
|  | License | | **q** | |  | **Gender:** | | |  | | | | **Cr Hrs** |  |  |  |
| **If Paramedic:** | Transcript | | **q** | |  | **Grad Date:** | | |  | | | | **GPA x 10** |  |  |  |
|  | License | | **q** | |  | **Cumu GPA:** | | |  | | | | **A&P** |  |  |  |
|  |  | |  | |  | | | | | | | | **Micro** |  |  |  |
|  | | | | | | | | | | | | | **Cumu GPA** |  |  |  |
| **Points:** | | | | | | | | | | | | | **NE Tech** |  |  |  |
| **ACT Composite: 19-20 = 1 / 21-22 = 2 / 23-25 = 3 / 26 & above = 4** | | | | | | | | | | | | | **Total** |  |  |  |
| **Accuplacer Next Gen: English 250 = 1 / Math 253 = 1 / Reading 258 = 1** | | | | | | | | | | | | | **Sci Ded** |  |  |  |
| **ATI TEAS: Basic = 0 / Proficient = 5 / Advanced = 6 / Exemplary = 7** | | | | | | | | | | | | | **Final Score** |  |  |  |
| **TEAS Sub Scores (2):** | | **Reading** |  | **/ Math** | | |  | **/ Science** | |  | **/ English** |  | **Initials** |  |  |  |
| **Cumulative GPA: 2.75 – 2.99 = 3 / 3.00 or above = 6** | | | | | | | | | | | | | **Date** |  |  |  |
| **NE Tech Graduate: 3** | | | | | | | | | | | | |  |  |  |  |

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**ATTACHMENT A: Licensure Criteria**

The Northeastern Oklahoma A&M College Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for registered nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§ 567.5 & 567.6].

To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. § 567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions.

**Potential applicants to state-approved education programs, with a criminal history, may obtain an initial determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee.** The initial determination of eligibility for licensure petition can be accessed at <http://nursing.ok.gov/initialdeterm.pdf>.

**OKLAHOMA BOARD OF NURSING STANDARDS RELATED TO CRIMINAL HISTORY FOR**

**CURRENT NURSING LICENSEES AND CERTIFICATE HOLDERS, APPLICANTS FOR LICENSURE OR CERTIFICATES, AND FOR PREDETERMINATION OF ELIGIBILITY FOR LICENSURE OR CERTIFICATES**

All crimes listed in this subsection are as described in Title 21, 47, and 63 of the Oklahoma Statutes. In addition, the Board recognizes and gives similar treatment to similar offenses charged in other jurisdictions. Felony convictions that disqualify an individual from retaining licensure or becoming licensed as a nurse, or retaining certification or becoming certified as an AUA in Oklahoma include:

1. Crimes involving fraud, theft, lying and/or falsification.
   1. Robbery 21 O.S. § 791 et seq.
2. Crimes involving sexual misconduct.
   1. Human trafficking 21 O.S. § 748.
   2. Trafficking in children 21 O.S. § 866.
   3. Incest 21 O.S. § 885.21.
   4. Forcible sodomy 21 O.S. § 888.
   5. Indecent exposure, indecent exhibitions, obscene material or child pornography, solicitation of minors 21 O.S. § 1021.
   6. Procure, cause the participation of a minor in any child pornography, buys, or knowingly possesses, procures, manufactures, or causes to be sold or distributed child pornography 21 O.S. §§ 1021.2 and 1024.2.
   7. Commercial sale or distribution of pornography 21 O.S. § 1040.13.
   8. Soliciting/offering sex with minor 21 O.S. § 1040.13a.
   9. Offering or transporting one under 18 for sex 21 O.S. § 1087.
   10. Child Prostitution – unlawful detainment in prostitution house 21 O.S. § 1088.
   11. Lewd or indecent proposals to minor, sexual battery of minor 21 O.S. § 1123.
3. Crimes involving drugs and/or alcohol.
   1. Aggravated trafficking in subsection C of 63 O.S. § 2-415.
4. Crimes involving threats, violence and/or harm to another individual.
   1. Assault, battery, or assault and battery with a dangerous weapon 21 O.S. § 645.
   2. Aggravated assault and battery 21 O.S. § 646.
   3. Aggravated assault and battery on a law officer 21 O.S. § 650.
   4. Murder, first or second degree 21 O.S. §§ 701.7 and 701.8.
   5. Manslaughter, first degree 21 O.S. § 711.
   6. Kidnapping 21 O.S. § 741.
   7. Extortionate kidnapping 21 O.S. § 745.3
   8. Child endangerment by permitting child abuse 21 O.S. § 852.1.
   9. Rape by instrumentation and Rape, first or second degree 21 O.S. §§ 1111 and 1114.
5. Crimes involving harm to property.
   1. Violation of Oklahoma Antiterrorism Act 21 O.S. § 1268 et seq.
   2. Arson, first degree 21 O.S. §§ 1401, 1402, and 1403.
   3. Burglary, first degree 21 O.S. § 1431.

Felony convictions that disqualify an individual from retaining licensure or becoming licensed as a nurse, or retaining certification or becoming certified as an AUA in Oklahoma if a conviction or plea of guilty or nolo contendere for which less than five (5) years has elapsed since the date of conviction, plea, or release from incarceration, whichever is later, include:

1. Crimes involving fraud, theft, lying and/or falsification.
2. Falsely personating another to gain money or property 21 O.S. § 1532.
3. Identify theft 21. O.S. § 1533.1.
4. Crimes involving sexual misconduct.
5. Knowingly engaging in acts likely to spread Human Immunodeficiency Virus 21 O.S. § 1192.1.
6. Crimes involving drugs and/or alcohol.
7. Causing, aiding, abetting minor to commit controlled dangerous substance crimes 21 O.S. § 856.1.
8. Drug trafficking 63 O.S. § 2-415.
9. Crimes involving threats, violence and/or harm to another individual.
10. Aggravated assault and battery on medical personnel with firearm or other dangerous weapon 21 O.S. § 650.5.
11. Malicious intentional intimidation or harassment based on suspect classification 21 O.S. § 850.
12. Desertion-abandonment of child under ten 21 O.S. § 851.
13. Rape in the second degree 21 O.S. § 1114.
14. Mistreatment of a mental patient, as provided for in 21 O.S. § 843.1.
15. Abuse of a vulnerable adult as defined in 43 A O.S. § 10-103.
16. Endangering or injuring a person during arson or attempt 21 O.S. § 1405.
17. Failure to stop after fatal accident 47 O.S. § 10-102.1.
18. Mingling poison, drugs, or sharp objects with food, drink 21 O.S. § 832.
19. Crimes involving harm to property.
20. Arson, second or third degree 21 O.S. §§ 1402, and 1403.

OBN: Effective: 11/7/22

**ATTACHMENT B: Criminal Background Checks, Sexual Offender Checks, and Drug Screens**

Due to clinical agency requirements, the Nursing Program requires a criminal background check, sexual offender check, and drug screen for all students admitted to the nursing program.

**Criminal Background Check and Sexual Offender Check**

Students are required to undergo criminal background and sexual offender checks for Oklahoma, Missouri, Kansas, Arkansas, and any other state in which the student has resided in the last seven (7) years and for all name changes, as well as a federal background check using fingerprints. Clinical agency representative(s) review the reports that have any criminal history (or “hits on the designated areas of concern”). The agency alone can accept or deny clinical access to a student. If a student is denied access to clinical sites, he/she will be unable to successfully complete the course or the program. **Any break in continuous enrollment will require another complete Background Report**. In the event a statewide registry does not exist, a background and sexual offender check from the last county of residence will be explored. International students are subject to the same review as herein stated. It may be necessary for the student to contact his/her embassy in order to comply with this requirement, at his or her own expense.

Costs for the background checks and requests for any additional information will be the responsibility of the student.

**All applicants to the nursing program who hold a nursing license and/or paramedic license must be unencumbered for admission and progression in the program.**

**Drug Screening**

Due to clinical agency requirements, drug testing is required for all students admitted to the Nursing Program. Each student will provide a sample for a 11 panel, pre-placement drug test during the enrollment process in the Nursing Program. Students must produce a negative drug result to remain eligible for the program. A Medical Review Officer with the third party drug screening organization will investigate any positive drug screen and determine eligibility. Any student receiving a confirmed positive drug test from the MRO, will be allowed to repeat the drug screen one time prior to the beginning of the first nursing class in accordance with Nursing Program Drug Screening policy. **Any break in continuous enrollment will result in an additional pre-placement drug test, at the cost of the student**. Licensing agencies require that any criminal history or positive drug test results must be reported to the appropriate licensing agency.

Revised: 12/21/22